

Staying Healthy Partnership Board

Terms of Reference

The Staying Healthy Partnership Board is one of a number of sub-groups of the Leicestershire Health and Wellbeing Board (HWB). Together the sub-groups align with the life course approach set out within the refreshed Joint Health and Wellbeing Strategy.

Purpose

The Staying Healthy Partnership Board is the lead partnership body for the Staying Healthy, Safe and Well life course stage, reporting directly to the HWB. The Board is responsible for action and progress to achieve the Joint Health and Wellbeing Strategic Staying Healthy priorities of: creating healthy foundations, homes, communities and places, promoting healthy behaviours, advocating choice, reducing health inequalities and addressing the wider determinants of health. The Board will have focus on primary prevention and the 'cause of the causes' across Leicestershire.

Role and responsibilities

The Staying Healthy Partnership Board establishes a mechanism through which partners can collaborate to develop a strategic and system-led perspective, to ensure Leicestershire residents and communities stay healthy, safe and well, whilst addressing inequalities and the wider determinants of health. It will also focus on driving health and care improvement through a primary prevention approach across Leicestershire, working to reduce the likelihood of local people developing risk factors and disease that could impact on their health and wellbeing.

This will be achieved through the following key objectives:

- To provide leadership, support and direction for progressing primary prevention initiatives and services across Leicestershire as a Place. This will include regular reporting on the Staying Healthy Delivery Plan and Outcomes Framework, with escalation to the HWB as needed to enable wider system consideration, collaboration and resolution. The Board will adopt the Do, Sponsor, Watch approach to the delivery plan as agreed at the HWB. This will be reviewed on an annual basis.
- To provide a forum for strategic discussions and collective responsibility around system leadership, collaborative working, service integration, commissioning and delivery for primary prevention and the wider determinants of health across Place.
- To provide a forum of influence to enable the wider determinants work plan to be achieved along with other health improvement areas to enable the effective realisation of the Joint Health and Wellbeing Strategy
- To work collaboratively as a partnership to address the staying healthy priorities identified in the Strategy and any primary prevention cross cutting themes (including improved mental health, reduction in health inequalities and Covid recovery) along with enablers.
- To help co-ordinate and influence the activities of the associated thematic delivery groups with a view to identifying primary prevention areas of collaboration and to maximise impact across the Place and wider system.

- To work collaboratively with other HWB subgroups (Children and Families Partnership Board and the Integration Executive) to ensure the Staying Healthy agenda is picked up across the life course as needed. This will include a bi-annual update across the subgroups.
- To provide the link between neighbourhood level Community Health and Wellbeing Plans into the wider delivery of the JHWS and HWB.
- To ensure that Staying Healthy is reflected / embedded in other relevant agendas (such as community safety, economic growth, climate and environment).

Membership of the Staying Healthy Partnership Board

The Board will include but is not limited to strategic representatives from the following:-

Organisation/Department
LCC Representatives
LCC Public Health
LCC Adult and Communities
LCC Children and Families
LCC Chief Executives
LCC Environment and Transport
Growth Service
Air Quality Chair
District Representatives
District Health and Housing Lead Officer
District Health Leads/Lightbulb Representative
Chief Housing Officers Group Chair
Communities Group Chair
Strategic Planning Group Chair
Partner Representatives
OPCC
Violence Reduction Network Partnership
LLEP
Healthwatch
Leicestershire Police
Leicestershire Fire and Rescue Service
Voluntary Action Leicestershire
Active Together
NHS ICS
NHS ICS Strategy and Planning
NHS ICS Integration and Transformation
NHS Provider: Primary Care Network
NHS Provider: University Hospitals Leicestershire
NHS Provider: Leicestershire Partnership Trust

The core membership of the Board will be regularly reviewed in order to ensure it remains fit for purpose, and programme leads etc will be invited for appropriate agenda items.

Substitutes can be provided in the absence of any members.

Governance

Meeting Frequency

The Staying Healthy Partnership Board will meet on a quarterly basis and follow the HWB pattern to ensure that relevant discussion points and actions raised by the HWB can be formally considered and actioned.

The HWB will be provided with a quarterly update on the work of the Board along with an annual report demonstrating progress, impact, learning and to advise on future opportunities or areas of focus. The HWB's other sub-groups (Children and Families Partnership Board and the Integration Executive) will be updated bi-annually.

Chair and administration

The Staying Healthy Partnership Board will be jointly chaired by the Director of Public Health and the Lead District Officer for Health and Housing or deputised officers as required.

Meetings will be administered by Democratic Services at Leicestershire County Council. The Standing Orders (Meeting Procedure Rules) of the County Council will be applied to meetings of the Board.

The agenda and papers will be issued no later than 4 working days in advance unless later circulation has been authorised by the Chairs (exceptional circumstances).

Quoracy

In order to meet and conduct business, six members must be present of which at least:

- One must be an ICS representative
- One must be a Leicestershire County Council representative
- One must be District Council representative

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